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Agenda and Reports  
for the meeting of  
**THE COUNTY COUNCIL**  
to be held on  
**13 OCTOBER 2020**

(i)

(ii)

County Hall  
Kingston upon Thames  
Surrey

Friday, 2 October 2020

TO THE MEMBERS OF SURREY COUNTY COUNCIL

**SUMMONS TO MEETING**

You are hereby summoned to attend the meeting of the Council to be held remotely via Microsoft Teams, on Tuesday, 13 October 2020, beginning at 10.00 am, for the purpose of transacting the business specified in the Agenda set out overleaf.

JOANNA KILLIAN  
Chief Executive

**Please note that due to the COVID-19 situation this meeting will take place remotely.**

**Please be aware that a link to view a live recording of the meeting will be available on the Council page on the Surrey County Council website. This page can be accessed by following the link below:**

**<https://mycouncil.surreycc.gov.uk/ieListMeetings.aspx?CId=121&Year=0>**

**If you have any queries relating to accessing this agenda please email [amelia.christopher@surreycc.gov.uk](mailto:amelia.christopher@surreycc.gov.uk)**

## 1 APOLOGIES FOR ABSENCE

The Chairman to report apologies for absence.

## 2 MINUTES

To confirm the minutes of the meeting of the Council held on 7 July 2020.

(Pages  
11 - 40)

## 3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

### NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

## 4 CHAIRMAN'S ANNOUNCEMENTS

Welcome everyone to today's Council Meeting – I hope you and your loved ones are all safe and well.

### John Pincham

It is with great sadness that, since we last met, we said goodbye to former County Councillor John Pincham, who passed away in his home in August, aged 88.

John was a County Councillor from 1993-2005 and I had the pleasure of running against him for election in Cobham & Oxshott in 1993. He was a lovely man, a real character, and his passing is a great loss to many.

I am sure that Members will join me in expressing our sadness at this news and passing on our sincere condolences to John's family.

### Black History Month

October is Black History Month and I had the honour of launching Surrey County Council's celebrations, as we recognise and celebrate the culture and contributions the people of African and Caribbean descent have made to our county and country.

Across October and beyond, we aim to promote knowledge of Black culture, history and heritage, through numerous activities and events, which have been kindly organised and led by our new staff network – Surrey MEGA (Minority Ethnic Group and Allies). We hope in doing this, we will all come to a renewed knowledge of the invaluable contributions individuals from this community and culture have made to British society.

Events and activities are announced on and available through the MEGA Network page on Jive. Please do visit the page and join in as many activities and events that you can.

### **Thank You**

Once again, I would like to offer my heartfelt thanks to the fantastic people of this Council as they continue to do their utmost to serve and protect the residents of our county.

It has been a tough few months – and the difficulties look set to continue at least into the winter, which always brings its own set of challenges. Nevertheless, our staff continue to put our residents at the heart and soul of all that they do.

A huge and sincere ‘thank you’ to all our staff for the immeasurable difference you are making to so many lives. Please keep up the tremendous work.

## **5 LEADER'S STATEMENT**

The Leader to make a statement.

There will be an opportunity for Members to ask questions and/or make comments.

## **6 MEMBERS' QUESTION TIME**

1. The Leader of the Council or the appropriate Member of the Cabinet or the Chairman of a Committee to answer any questions on any matter relating to the powers and duties of the County Council, or which affects the county.

***(Note: Notice of questions in respect of the above item on the agenda must be given in writing, preferably by e-mail, to Democratic Services by 12 noon on 7 October 2020).***

2. Cabinet Member Briefings on their portfolios

These will be circulated by email to all Members prior to the County Council meeting, together with the Members' questions and responses.

There will be an opportunity for Members to ask questions.

## **7 STATEMENTS BY MEMBERS**

Any Member may make a statement at the meeting on a local issue of current or future concern.

*(Note: Notice of statements must be given in writing, preferably by e-mail, to Democratic Services by 12 noon on 12 October 2020).*

## **8 ORIGINAL MOTIONS**

### **Item 8 (i)**

**Mr Nick Darby (The Dittons) to move under standing order 11 as follows:**

#### **This Council notes:**

The unsuccessful attempt by the Leader of the Council and Cabinet to submit a case to the Ministry of Housing, Communities and Local Government (MHCLG) to create a Surrey Single Unitary Council.

That the potential bid has caused reputational damage to Surrey County Council.

#### **Therefore resolves that:**

In order to understand the reasons behind the bid, the decision not to consult from the start with Borough and District Councils, and the cost to the council taxpayer, this Council calls upon the Leader and Cabinet to provide a full public written Report on this unsuccessful bid, to include the following:

- I. The process used to launch the bid and authorise expenditure on the bid.
- II. The rationale for developing a bid before the Government's White Paper has been published.
- III. The full costs of the bid including the costs of the initial research and financial analysis, preparation of a comprehensive business case, consultants fees, Public Affairs support, the Telephone and Focus Group Survey, any Surrey-wide leaflets which included material in support of a bid for a Single Surrey Unitary, and officer time.
- IV. Other relevant information.

### **Item 8 (ii)**

**Mr Chris Botten (Caterham Hill) to move under standing order 11 as follows:**

#### **This Council notes:**

That it recognises that the future of Surrey's local government may well be with appropriately sized and proportioned unitary authorities.

**Therefore resolves that:**

- I. In future to ensure it works inclusively with Boroughs and Districts and their communities to establish a consensus on the way forward, including ensuring that funding can be devolved to elected bodies as close to communities as possible.
- II. It minimises the use of public funds and resources in exploring and developing future models to put to Surrey residents, mindful of the fact that ALL councils in Surrey have very limited resources and that any move to Unitary bodies would be predicated on the need for greater efficiency and stewardship of public funds.

**Item 8 (iii)**

**Mr Will Forster (Woking South) to move under standing order 11 as follows:**

**This Council notes:**

- As people are being instructed to return to school, the national Government is encouraging everyone to walk or cycle where possible instead of taking public transport or returning to their cars.
- The Government has announced a £250 million “Emergency Active Travel Fund” for temporary infrastructure to enable safe cycling and walking – of which, Surrey County Council received £848,000 (and provided match funding) as part of phase 1. It has subsequently submitted a £7.8m bid for phase 2.
- The Transport Secretary issued new Statutory Guidance on 9 May to all Highways Authorities, requiring them to deliver “transformative change” within an urgent timeframe.
- Measures listed under the Statutory Guidance include (but are not limited to) ‘pop-up’ cycle facilities, widening footways, “school streets” schemes, and reducing speed limits.
- The guidance further states that “measures should be taken as swiftly as possible, and in any event within weeks, given the urgent need to change travel habits before the restart takes full effect”.
- “School streets” schemes, which close the roads outside schools during drop-off and pick-up times, have the multiple aims of: improving road safety for pupils, encouraging active travel to school/ modal shift out of cars, and improving the air quality and environment at the school gates, and are very effective for enabling social distancing outside schools.

**This Council further notes that:**

- Prior to Covid-19 related changes, “school streets” schemes were successfully introduced or were being trialled at multiple local authorities across the UK.
- Since the announcement, enthusiasm for “school streets” has skyrocketed, with many more councils introducing these schemes before schools reopened and multiple NGOs calling for the introduction of “school streets” to manage social distancing at the school gate.
- Some councils are introducing the measures under their own considerable statutory powers, making experimental traffic orders where necessary.

- Now is a once-in-a-generation opportunity to positively impact travel choices, including the associated benefits on health, air quality and road safety.

**This Council resolves to request that Cabinet:**

- I. Works with county councillors, Districts and Boroughs, schools and local partners to swiftly identify those schools in the county that could put a “school streets” scheme in place.
- II. Works with county councillors, Districts and Boroughs, schools and local partners to enable all schools that wish to take part in the “school streets” scheme to do so – taking advantage of experimental traffic orders and new statutory guidance over fast-tracked Traffic Regulation Orders where necessary.
- III. In the long term, continue to work with all schools in the county to develop accredited Travel Plans, which could include enforceable No-Idling Zones and “school streets” schemes.
- IV. Measures air quality around a sample of schools in all eleven districts/boroughs at child-head height to identify the level of air pollution children are being exposed to at school drop-off and pick-up.
- V. Pilots additional measures to improve air quality near schools in 2020/21, such as “living green walls” and tree planting, working with local businesses to sponsor these initiatives.
- VI. Establishes a cross party group of members to work with officers in order to identify suitable measures, prioritise locations and oversee implementation of the scheme.

**Item 8 (iv)**

**Mrs Helyn Clack (Dorking Rural) to move under standing order 11 as follows:**

**This Council notes:**

In Surrey, we are committed to enabling our residents, communities and local businesses to have a greater say over the issues that truly matter to them.

Surrey has a strong track record of partnership working and innate strengths and capacity within our communities and we wish to build on this.

This Council fully supports the enhanced local engagement work currently underway to ensure our residents have more influence over what happens in their local communities.

**Therefore resolves that:**

- I. It supports residents to have a greater role in determining the priorities for the future of their communities.
- II. It enables enhanced resident engagement through the creation of a number of Local Community Networks, drawing partners together with the Council at a local level and giving Surrey residents and communities a greater say in the issues that affect them.
- III. Through the Local Community Networks to work in partnership with local bodies and organisations to ensure effective and joined-up local approaches to addressing local issues and service provision.
- IV. It enables residents to take greater local control by the potential devolution of local assets and services.

**9 SURREY COUNTY COUNCIL - CIVIC HEART MOVE TO WOODHATCH** (Pages 41 - 42)

For Council to consider the move of the Civic Heart from County Hall to the Canon site, Woodhatch, Reigate, Surrey from 1 January 2021.

**10 REVIEW OF COVID RELATED CONSTITUTIONAL CHANGES** (Pages 43 - 46)

Council is asked to review the recommendations made and to remove the previous delegations agreed at its meeting on 17 March 2020, due to the Remote Meeting Regulations legislation.

**11 MEMBERS ALLOWANCES - FOLLOW UP FROM INDEPENDENT REMUNERATION PANEL REPORT** (Pages 47 - 56)

The report follows up on recommendations made by the Independent Remuneration Panel (IRP) which were approved by Council in July 2020. Council is asked to approve two new role profiles and a new parental leave policy for Members.

**12 CHANGES TO CABINET PORTFOLIOS AND APPOINTMENT OF COMMITTEES**

**Recommendations:**

1. Council to note Mr Edward Hawkins' appointment by the Leader as a Deputy Cabinet Member supporting the property portfolio area on 29 September 2020.
2. As a result of the above, appointments are to be made to the Planning and Regulatory (including the vice-chairmanship) and Audit and Governance Committees for the remainder of the 2020/21 Council Year:

*Report to follow.*

**13 REPORT OF THE CABINET**

To receive the report of the meetings of the Cabinet held on 21 July 2020 and 29 September 2020.

*Report to follow.*

**14 MINUTES OF CABINET MEETINGS**

(Pages  
57 - 68)

Any matters within the minutes of the Cabinet meetings, and not otherwise brought to the Council's attention in the Cabinet's report, may be the subject of questions and statements by Members upon notice being given to Democratic Services by 12 noon on Monday 12 October 2020.

*Report to follow - minutes of the Cabinet meeting held on 29 September 2020.*